

Student Assignment

SA 1-1

Individual Critical Thinking Assignment

INSTRUCTIONS AND BACKGROUND INFORMATION

The following scenario is a situation that incorporates the course competencies and objectives for the Intermediate Contracting for Mission Support, CON 215 and will build upon the learning obtained from Contracting Level I and CON 214. Also, an understanding of the following **global competencies** (as applicable) will be required for each student to adequately respond to some of the questions:

- Decision making and communications
- Critical thinking and decision making
- Use of knowledge and information management resources
- Appropriate use of contracting and non-contracting methods
- Adaptability and flexibility
- Appropriate use of technology
- Workload management
- Technical and business management expertise
- Familiarity with financial concerns of public and private sector
- Knowledge of contracting laws, regulations and policies
- Customer business analysis and strategies
- Establishing business relationships
- Workload management

AREAS OF CONCENTRATION:

Mission Support Planning

- Development of an acquisition strategy
- Development of an IPT (Integrated Product Team)
- Risk Management
- Requirement Analysis and re-occurring requirements
- Strategic market research
- Socio-economic requirements
- Other transactions
- Financial concerns of public and private sectors
- Cost Accounting Standards
- Option requirements
- Source Selection documentation

Mission Strategy Execution

- Synopsis and announcements
- Solicitation preparation and review
- Source Selection process
- Cost and Price evaluation
- Technical Evaluation

- Past performance evaluation
- Limited exchanges and clarifications
- Establishing competitive range
- Negotiation strategy
- Conducting discussions
- Evaluation and award of delivery and task order contract

Mission Performance Assessment

- Contract administration planning
- Assignment of contract administration
- Post award orientation
- Protest

The scenario contained herein has been designed specifically to allow you the opportunity to demonstrate your knowledge of the contracting process, along with applying the critical thinking skills necessary to complete this assignment.

FORMAT FOR GENERAL RESPONSES:

All responses for this assignment must be consistent with the format. Your response shall be provided in a typical decision making and problem solving model for both the written and oral responses. One model you may chose to use for this assignment is commonly referred to as the “FAIR” model. In this model, responses will address the following areas:

- **F = Facts** associated with the particular assignment
- **A = Assumptions** which are made regarding the scenario.
- **I = Issues** which must be addressed (can be a restatement of their assignment)
- **R = Resolutions and Response** refers to the answer provided for each assignment;

Your actual response does not necessarily need to be presented in the exact “F-A-I-R” structure, i.e. your response could start with a restatement of the assigned **Issues** first and then state the relevant and applicable **Facts** from the scenario; as long as all four areas are addressed.

You are required to submit your response in both written and oral format. The written response should range from 3.5 to 4 pages in length (typed, double-spaced), with a Times New Roman font size of—12 pitch, with top/bottom, left/right margins of 1 inch. Be certain to include all the relevant points, background and applicable resources utilized.

Your oral presentation should include a brief statement of the scenario and should last between 7-10 minutes --**not exceed 10 minutes!** The oral presentation should not be a recitation of the written response, but include all the elements of the model without the relevant background information or resources that may be included in the written response. Both the written and oral presentation must include all of the FAIR factor model elements. Your instructor may provide additional instructions.

Each individual will be assessed on the ability to apply sound business decisions and critical thinking to determine a solution to the issue. You will be assessed in the following areas:

Research (10 pts):

- Demonstrate the ability to locate pertinent details
- Utilize applicable references and resources

Analysis (10 pts):

- Demonstrate understanding and explanation of the various concepts, and when to use them
- Demonstrate the ability to use the appropriate information tools, techniques, and or processes in your analysis
- Ability to identify any feasible and affordable alternatives

Documentation (10 pts):

- Demonstrate the ability to document the details of the scenario in a well written, logical, clear, and concise manner
- Ability to present ideas in a well organized format that clearly transitions thoughts
- Demonstrate the ability to identify the tools, techniques or processes used in the analysis and rational to support your selection
- Ability to include all the key points, along with detail supporting information

Presentation (10 pts)

- Ability to present your ideas in a clear and concise manner